



# Town Manager's Report to the Town Council

Submitted by:  
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*Town of Winslow - In the heart of Central Maine representing People, Pride and Progress.*

## PD PROJECT UPDATE

The Police Department will be moving in to their new space on Thursday, January 10th, and Friday the 11th.

We are planning to give the Town Council a tour of the newly renovated Police Department on Monday, January 14th, beginning at 6:30 pm. The regular Council meeting will begin at 7:00 pm.

## TAYLOR ROAD PROJECT

Our Public Works Director Paul Fongemie and Consulting Engineer Boyd Snowden will be at the Jan. 14th Council meeting to give the Council an overview of a road reconstruction project being planned for the Taylor Road beginning this spring.

## SUMMIT UTILITIES PRESENTATION

Representatives from Summit Utilities will be giving a presentation to the Town Council at the Jan 14th Council meeting. The presentation will be focused on Summit's proposal to bring natural gas to this region.

## BUDGET WORKSHOP DATES

In December I proposed the following dates for budget preparation starting at 7:00 pm:

Monday / March 18th

Wednesday / March 20th

Monday / March 25th

Wednesday / March 27th

Councilor Caron has informed me that he will not be available for the March 18th and 20th meetings. Therefore, I propose the following revised budget preparation schedule:

Wednesday / March 13th

Monday / March 25th

Wednesday / March 27th

Monday / April 1st

We can discuss this revised schedule at the Council meeting on the 14th.

## PUBLIC ACCESS OFFICER

In the Council packet is Resolution No 3-2013, which if approved would appoint me as the town's Public Access Officer. Recent changes to the State's Freedom of Access Act requires that each municipality appoint a Public Access Officer to serve as that municipality's contact person for public record requests.

The resolution also authorizes me to designate Public Access Officer alternates in the Police and Fire Departments.

## TOWN OFFICE PROJECT EXTENSION

The final completion date for phase (II) of the town office remodeling project with Peachey will need to be extended from Jan. 14th to the 19th. The availability of the sprinkler heads has caused some delay due to a re-tooling issue with the manufacturer. Some additional work will also need to be completed in the newly renovated ADA bathrooms.

Resolution 4-2013 in the Council packet will authorize me to extend the final completion date.

## COUNCIL APPOINTMENTS

A Town Councilor needs to be appointed to the following:

1. Salary Review Committee
2. Fair Hearing Authority Board
3. KVCOG