



Town Manager's Report to the Town Council

Submitted by:
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December 3, 2013

Town of Winslow - In the heart of Central Maine representing People, Pride and Progress.

PARKS & RECREATION DIRECTOR

On Monday, December 2nd, I appointed Vaughn Clark as our, part-time, Parks & Recreation Director. Fourteen applicants applied for the position and five were interviewed by our Selection Committee. The Committee then presented two candidates to the Parks & Recreation Board. The Board chose Vaughn Clark as their preferred candidate. The Selection Committee met one final time and recommended Vaughn Clark for the position.

Mr. Clark's appointment must now be confirmed by the Town Council. In the Council packet is Resolution No. 40-2013, which if approved will confirm Mr. Clark's appointment.

FOREIGN TRADE ZONE EXTENDS TO WINSLOW?

Darryl Sterling, the Executive Director for the Central Maine Growth Council, will be at the Council meeting to explain a project he is working on. The project involves extending the benefits of the Foreign Trade Zone recently developed at the Waterville Airport into Winslow and beyond.

The project will cost approximately \$35,000 and the Growth Council is requesting that Winslow contribute \$5,000 towards the project. Winslow businesses that engage in foreign trade could benefit financially if they could operate as though they were in a foreign trade zone without actually having to move into one. In the Council packet is a document that provides some information on the Foreign Trade Zone. If the Council is agreeable, we could use funds from our TIF accounts to make our contribution towards the project.

KRDA UPDATE

Brad Jackson, the Executive Director of the Kennebec Regional Development Authority (KRDA), will be at our Council meeting to give us an update on KRDA's revised vision for our region and FirstPark.

CENTRAL MAINE CATV FEE INCREASE

Central Maine CATV is requesting a fee increase to perform the taped and delayed broadcast of our Council meetings. To change the current fee structure requires the approval of a new service agreement. Attached to Council Order No. 11-2013 is a proposed service agreement. As you will see the agreement calls for an increase from \$125 per meeting to \$175. The fee will increase again on July 1, 2014 to \$225 per meeting. Our fees for this service have not increased for three years. Attached to this report is a true cost breakdown for this service.

MRC ANNUAL MEETING

On Wednesday, December 11th, from 3 to 5 pm, the Municipal Review Committee (MRC) will be having their Annual Meeting in Bangor. During the meeting they will provide detailed information regarding their planning process to date and they will outline specific, concrete, actions they believe are required in preparation of the 2018 expiration of the PERC contract. A flyer about the meeting is in the Council packet. Paul Fongemie and I are planning to attend the meeting.

ROOF REPAIR AGREEMENT

In the Council packet is an agreement with Peachey Builders that is associated with Council Order No. 10-2013

LIBRARY TRUSTEE VACANCY

We currently have a Library Trustee vacancy because no one ran for that position in the last election. Our existing ordinance does not address filling a vacancy under this circumstance (see attached). I have placed this as a discussion item for the Council meeting to see if the Council would like to amend the ordinance to address this.

BUDGET PREPARATION SCHEDULE

I have attached a proposed budget preparation schedule that we can discuss at the Council meeting.