

**Town of Winslow, Maine**  
Code Enforcement Office  
114 Benton Avenue, Winslow, Maine 04901  
Ph: 207-872-2776 Ext 5207 Fax: 207-872-1999  
[www.winslow-me.gov](http://www.winslow-me.gov)

CODE ENFORCEMENT USE ONLY	
PERMIT NO:	ZONE DIST:
MAP-LOT NO:	
PHYSICAL LOCATION:	
DATE ISSUED:	

## APPLICATION FOR BUILDING PERMIT

Applicant Name: \_\_\_\_\_ Tel No: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

### Property Information

Owner Name: \_\_\_\_\_ Tel No: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Location: \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Tel No: \_\_\_\_\_

### Description of work to be performed

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**REMINDER: All Earth work on your property REQUIRES a call to - DIG SAFE - 811 OR 1-800-344-7233 AND WINSLOW PUBLIC WORKS - 207-872-1972 AND KENNEBEC WATER DISTRICT - 207-872-2763**

### The following requirements must accompany this application:

**PLOT PLAN** - A registered land surveyor's plan showing location, boundaries, dimensions, elevations, uses and size of the following: site with existing and proposed structures, easements, streets and other public ways, waterways, street parking, loading area and driveways, highway access restrictions, side and rear yard, well location and sewage disposal facilities.

**BUILDING PLAN & BLUE PRINTS** - must show length, width, height, roofing, frame type, foundation type, number of rooms, beds and baths, heating and fuel type and an engineer's stamp on any pre-engineered systems, such as trusses.

**ACCESSORY STRUCTURES** - that clearly meet setback requirements do not require a plot plan prepared by a registered land surveyor.

**PROOF OF OWNERSHIP** - deed or other proof of right, title and interest is required if ownership has been less than one year.

**SOILS REPORT** - if private sewage disposal is to be used. (HHE-200)

**PLUMBING PERMIT** - must show that proposed sewage disposal plan and proposed water supply are safe and adequate. Separate application available in the town office. (HHE-211)

**ELECTRICAL PERMIT** - separate application required for each structure. (Available in T.O.)

**SLAB FOUNDATIONS** - in the case of a slab foundation, you must submit a slab design prepared by a Maine registered engineer to meet the IRC requirements (Sect. R403.1.4.1)

**PUBLIC SEWER CONNECTION** - Separate Application available in the town office.

**STREET ENTERANCE PERMIT** - Separate Application available in the town office.

**STREET OPENING PERMIT** - Separate Application available in the town office.

**Current use of Property**

\_\_\_ Residential    \_\_\_ Commercial    \_\_\_ Vacant    \_\_\_ Wood Lot    \_\_\_ Farmland

**Current Use of Buildings**

\_\_\_ Dwelling    \_\_\_ Apartment (# Apts \_\_\_)    \_\_\_ Commercial    \_\_\_ Agricultural

Note - all persons engaging in construction, renovation or demolition are responsible for keeping the public ways free of debris and construction material.

**Please state the method of construction waste disposal** \_\_\_\_\_

**Proposed Structure Information**

**Use:**            \_\_\_ Seasonal            \_\_\_ Residential            \_\_\_ Multi-Family            \_\_\_ Commercial            \_\_\_ Indust

**Water:**            \_\_\_ Private            \_\_\_ Public

**Sewer:**            \_\_\_ Private            \_\_\_ Public

**Wall:**            \_\_\_ Length            \_\_\_ Width            \_\_\_ Height

**Number :**            \_\_\_ Stories            \_\_\_ Bedrooms            \_\_\_ Bathrooms

**Total Square Feet:**            \_\_\_ 1st Floor            \_\_\_ 2nd Floor            \_\_\_ 3rd Floor

**Insulation R-Value:**            \_\_\_ Foundation            \_\_\_ Walls            \_\_\_ Roof            \_\_\_ Floor

**Roof Pitch:** \_\_\_\_\_

**Foundation Type:** \_\_\_\_\_

Is the parcel in an existing subdivision? \_\_\_\_\_ Or a proposed Subdivision? \_\_\_\_\_

Name of Subdivision \_\_\_\_\_

**Estimated Cost of Project**    \$ \_\_\_\_\_

**Building Permit Fees:**    \$ \_\_\_\_\_            *Fees are non-refundable*

**PLEASE READ**

The applicant agrees to comply with all State of Maine laws, Town of Winslow ordinances, the current edition of *Maine Building Code*, and all related codes, pertaining to the above activities. Construction must start within 150 days of issuance of this permit. All setbacks are from the property lines and not to be confused with the edge of pavement. Inspections may be required throughout the project.

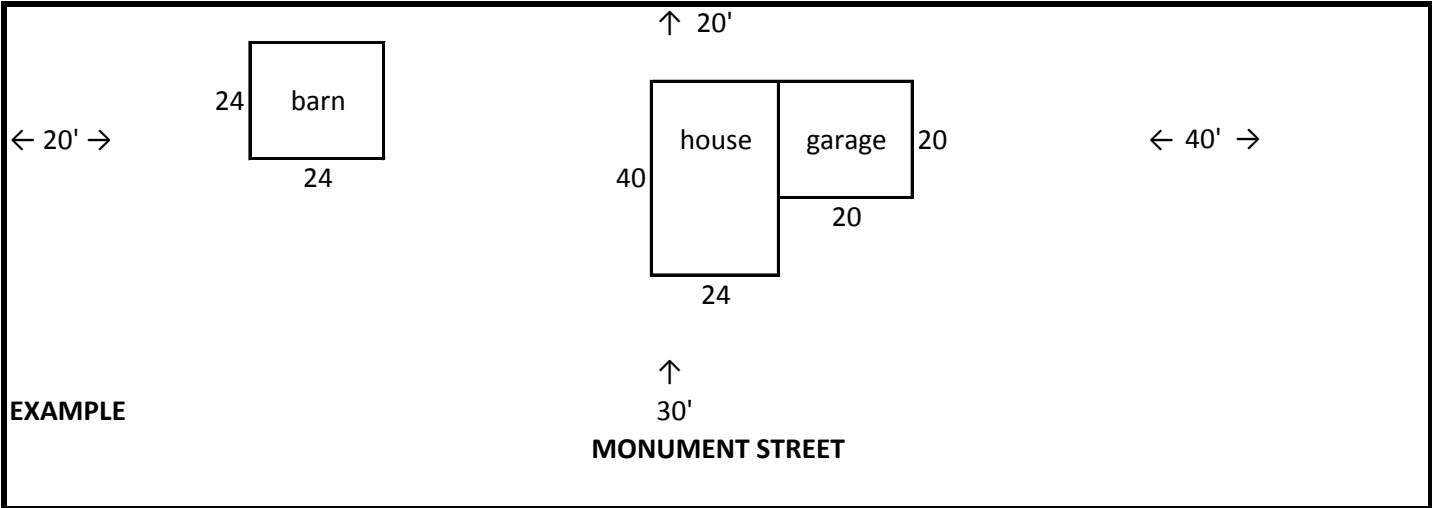
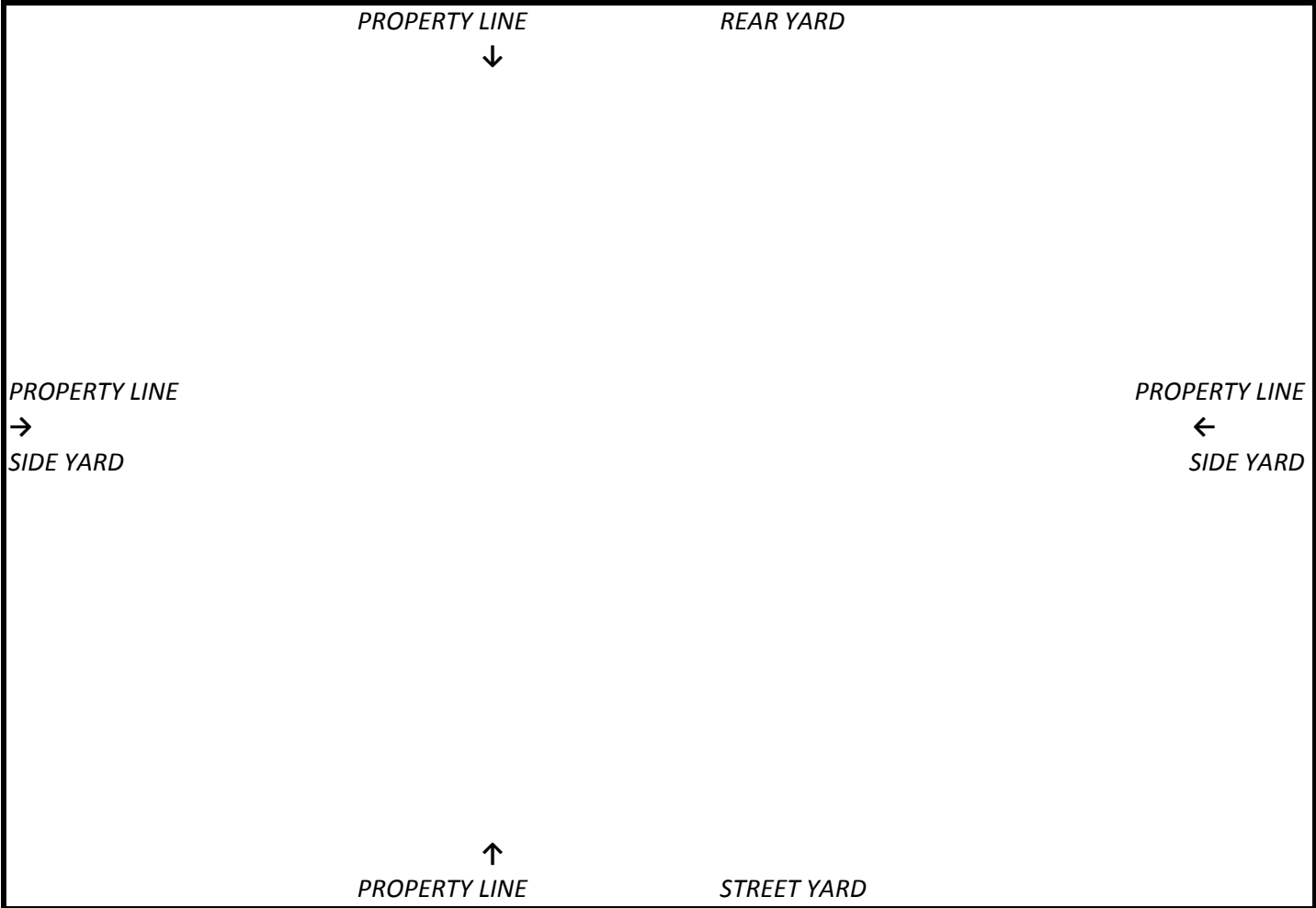
All code regulations and ordinances are available at the town office.

By signing below, I acknowledge that I have read and understand the above permitted project and shall abide by the town and state regulations.

**Owner Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Please provide a sketch of the planned project showing setback measurements and all structures.



***For Official Use Only***

**CODE OFFICER REVIEW**

**Approved**

By \_\_\_\_\_  
*Code Officer*

Date \_\_\_\_\_

**Denied**

Reason Denied

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Conditions of Approval

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Inspection Notes

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Check List

Building Plans

Survey

Electrical Permit

Plumbing Permit

Public Sewer Connection

Septic Permit

Street Entrance Permit

Street Opening Permit

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Date of Planning Board Decision

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