

**TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
& PUBLIC HEARING
April 8, 2013
7:00 p.m.
AMENDED**

PUBLIC HEARING

1. Order No. 1-2013: Providing for Approval of the Town of Winslow 2013-2014 Fiscal Budget Series in the amount of \$20,654,903.00 and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid.

REGULAR COUNCIL MEETING

1. Roll Call
2. Recite the Pledge of Allegiance
3. Approval of Minutes of Previous Meeting (March 11)
4. Appointments
 - Reappoint Paul Falconer to the Board of Assessment Review for a 5-year term.
 - Reappoint Howard Mette to the Kennebec Regional Development Authority for a 2-year term.
5. Communications
 - a. Legislative Report
 - b. Other
6. Reports of Committees and Commission
 - a. Town Manager's Report
 - b. Department Reports
 - c. Finance Committee Report (Treasurer's Warrants)
 - d. Financial Report.

NEW BUSINESS

1. Order No. 1 -2013: Providing for Approval of the Town of Winslow 2013-2014 Fiscal Budget Series in the amount of \$20,654,903.00 and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid. (First Reading) Sponsored by Gerald Saint Amand.
2. Resolution No. 13-2013: Providing for Application for a Restaurant (Class I, II, III, IV) Liquor License (Renewal) (beer and wine only) by Anima Nikonthet d/b/a/ Asian Café, 53 Bay Street. (One Reading) Sponsored by Gerald Saint Amand.
3. Resolution No. 14-2013: Providing for Authorization for the Town Manager to sign a Non-Binding Statement of Agreement and Understanding with DELTA Ambulance. (One Reading) Sponsored by Gerald Saint Amand.

ADJOURN COUNCIL MEETING

Town of Winslow, Maine
FY 2014 Proposed Budget
Summary

APPROVAL TIMELINE:

Monday, April 8, 2013, @ 7:00 pm > First reading by the Town Council

Monday, May 13, 2013 @ 7:00 pm > Second and final reading by the Town Council

Tuesday, June 11, 2013 > School Budget Validation Vote (*town wide*)

SUMMARY:

The proposed FY 2014 Budget maintains the current property tax rate of \$15.50 per \$1,000 in valuation. The property tax rate in Winslow has not changed over the past five (5) fiscal years and this coming fiscal year will be the sixth year with no change. Town surplus funds of \$977,000 are being used to maintain the tax rate.

Total expenditures (school & municipal) have **increased** by \$654 to \$20,654,903. Municipal expenditures (less education), however, have **decreased** by \$104,646 or 1.4% due in part to the elimination of an office clerk position and reduced funding for the Street & Roads Capital Account. Education expenditures have **increased** by \$105,300 or 0.8% due to an increase in health insurance costs. Despite a decrease in municipal expenditures the overall municipal budget (with the local share of education) has **increased** by \$187,116 or 1.4% to 13,264,600. Contributing to this increase is a loss in school revenues of \$186,462.

Municipal revenues (less taxes) are projected to **increase** by only \$15,873 or 0.48% to \$3,299,148. The taxable valuation is projected to **increase** by \$4,316,665 or 0.75% to \$579,871,965. This increase in valuation will generate \$66,908 in additional property tax revenue.

This budget will provide funding for three big projects: The Taylor Road Improvement Project will cost between \$400,000 and \$500,000; A Sewer Construction Project estimated at \$177,000 and improvements planned for the town's industrial building totaling \$262,000 (\$130,000 of this cost will be matched with grant funds).

Town of Winslow, Maine
FY 2013 / 2014 Proposed Tax Commitment

Appropriations		Revenues			
Account	\$	Account	\$		
Administration	349,444.00	Assessors Est. Revenue	33,500.00		
Town Council	3,100.00	Education Est Revenue	7,390,303.00		
Assessors	107,800.00	Gen. Fund Est. Rev.	2,319,014.00		
Elections	13,600.00	Library Est. Rev.	4,000.00		
Library	182,210.00	General Asst. Rev.	5,000.00		
Information Technology	47,550.00	Public Works Rev.	119,000.00		
Police	650,017.00	Parks & Rec. Rev.	-	Appropriations Less Revenues	9,965,452.00
Fire	483,378.00	Police Est. Rev.	2,000.00	Fund Balance Applied	977,000.00
Emergency Management	3,500.00	Sanitation Rev.	80,000.00		
Code Enforcement	64,300.00	Sewer Est. Rev	736,634.00	NET APPROPRIATIONS	8,988,452.00
Public Works	725,169.00	Adult Education Est Rev	-		
Sewer	736,634.00				
Sanitation	491,060.00				
Parks & Recreation	129,896.00				
Education K12	13,483,286.00			Estimated Taxable Valuation	579,871,965.00
Adult Education	-				
General Assistance	36,100.00			PROJECTED TAX RATE	0.01550
Insurance	940,203.00				
Other Town Utilities	221,000.00				
Community Services	85,581.00				
Organization Support	28,850.00				
Debt Service Principal	634,417.00				
Transfers to Cap Improvement	604,200.00				
Kennebec County Tax	590,608.00				
Assessors Overlay	-				
Contingency	43,000.00				
Total Appropriations	20,654,903.00	Total Revenues	10,689,451.00		

Dated: April 4, 2013

Data Date: 4/4/2013
 Data Time: 8:28:09AM

Town of Winslow, Maine FY 2013 / 2014 Proposed Budget Revenue Summary (1st Reading)

		2011 / 2012	2012 / 2013			2013 / 2014		
		Actual	Projected	Actual To Date	% Received	Council's Projections	Increase / Decrease	% Change
1100034	ASSESSORS ESTIMATED REVENUE	39,502.50	23,000.00	36,346.20	158.0%	33,500.00	10,500.00	45.7%
1202214	EMERG MNGMNT CIVIL DEF EST REV	0.00	0.00	0.00	- %	0.00	0.00	0.0%
1100004	GEN FUND ESTIMATED REVENUE	11,915,395.24	12,113,211.00	10,858,199.41	88.6%	12,284,466.00	171,255.00	1.4%
1600604	GENERAL ASSISTANCE REVENUE	7,748.06	5,000.00	2,172.97	43.5%	5,000.00	0.00	0.0%
1100054	LIBRARY EST REVENUE	3,885.65	4,000.00	3,304.51	82.6%	4,000.00	0.00	0.0%
1400404	PARKS & RECREATION REVENUE	100.00	0.00	0.00	- %	0.00	0.00	0.0%
1200204	POLICE ESTIMATED REVENUE	5,373.00	2,000.00	1,098.00	54.9%	2,000.00	0.00	0.0%
1300304	PUBLIC WORKS REVENUE	137,152.00	114,000.00	97,945.00	85.9%	119,000.00	5,000.00	4.4%
1300324	SANITATION REVENUE	80,433.25	80,000.00	59,456.07	74.3%	80,000.00	0.00	0.0%
1300314	SEWER EST REVENUE	681,099.40	736,273.00	572,054.89	77.7%	736,634.00	361.00	0.0%
		12,870,489.10	13,077,484.00	11,630,577.05	88.0%	13,264,600.00	187,116.00	1.43%

Data Date: 4/4/2013
 Data Time: 8:28:06AM

Town of Winslow, Maine FY 2013 / 2014 Proposed Budget Appropriations Summary (1st Reading)

ACCOUNT	2011 / 2012	2012 / 2013		2013 / 2014					
	Actual	Budgeted	% Expended	Department Head	Town Manager	Council's Workshop	Increase / Decrease	% Change	1st. Reading
1100012 ADMINISTRATION	398,173.85	360,344.00	84.0%	347,244.00	347,244.00	349,444.00	-10,900.00	-3.0%	
1100022 TOWN COUNCIL	1,245.77	1,840.00	48.4%	3,100.00	3,100.00	3,100.00	1,260.00	68.5%	
1100032 ASSESSORS	114,923.30	101,750.00	90.5%	107,400.00	107,000.00	107,800.00	6,050.00	5.9%	
1100042 ELECTIONS	10,709.59	13,600.00	46.2%	13,600.00	13,600.00	13,600.00	0.00	0.0%	
1100052 LIBRARY	167,472.64	177,522.00	68.9%	182,308.00	181,310.00	182,210.00	4,688.00	2.6%	
1100082 INFORMATION TECHNOLOGY	45,185.83	48,648.00	96.9%	49,050.00	49,050.00	47,550.00	-1,098.00	-2.3%	
1200202 POLICE	610,443.57	660,684.00	76.0%	693,517.00	677,817.00	650,017.00	-10,667.00	-1.6%	
1200212 FIRE	438,466.30	469,807.00	76.3%	483,441.80	483,378.00	483,378.00	13,571.00	2.9%	
1200222 EMERGENCY MANAGEMENT	405.77	3,500.00	5.2%	3,500.00	3,500.00	3,500.00	0.00	0.0%	
1200232 CODE ENFORCEMENT	60,783.92	64,100.00	71.6%	66,100.00	63,800.00	64,300.00	200.00	0.3%	
1600654 OTHER TOWN UTILITIES	208,951.50	213,600.00	73.1%	221,000.00	221,000.00	221,000.00	7,400.00	3.5%	
1600653 ORGANIZATION SUPPORT	26,050.00	27,050.00	111.4%	50,912.84	27,050.00	28,850.00	1,800.00	6.7%	
1300302 PUBLIC WORKS	810,070.28	732,620.00	92.2%	739,656.00	724,869.00	725,169.00	-7,451.00	-1.0%	
1300313 SEWER	468,733.98	736,273.00	39.4%	730,031.00	736,134.00	736,634.00	361.00	0.0%	
1300322 SANITATION	410,342.02	497,099.00	63.2%	503,464.00	501,760.00	491,060.00	-6,039.00	-1.2%	
1400402 PARKS & RECREATION	121,903.62	128,681.00	77.9%	128,449.00	129,596.00	129,896.00	1,215.00	0.9%	
1500502 EDUCATION	5,083,221.00	5,801,221.00	91.7%	6,251,221.00	6,251,221.00	6,092,983.00	291,762.00	5.0%	
1600602 GENERAL ASSISTANCE	9,195.44	35,800.00	25.6%	36,000.00	36,000.00	36,100.00	300.00	0.8%	
1600612 INSURANCE	861,176.17	922,392.00	74.9%	938,903.00	938,803.00	940,203.00	17,811.00	1.9%	
1600652 COMMUNITY SERVICES	724,159.78	750,599.00	83.7%	719,945.00	719,945.00	719,189.00	-31,410.00	-4.2%	
1700702 DEBT SERVICE PRINCIPAL	563,837.50	540,969.00	96.1%	634,417.00	634,417.00	634,417.00	93,448.00	17.3%	
1100903 TRANSFERS TO CAP IMPROVMNT	925,011.56	789,385.00	115.7%	795,500.00	570,500.00	604,200.00	-185,185.00	-23.5%	
Total	12,060,463.39	13,077,484.00	85.1%	13,698,759.64	13,421,094.00	13,264,600.00	187,116.00	1.4%	

Winslow School Budget

EXPENSES	2012/2013	2013 / 2014 Proposed						2013 / 2014 Final		
	Budgeted	School Dept	Increase / (Decrease)	% Change	Manager	Increase / (Decrease)	% Change	Town Council	Increase / (Decrease)	% Change
Education K12	\$ 12,944,008	\$ 13,049,308	105,300	0.81%	\$ 13,049,308	105,300	0.81%	\$ 13,049,308	105,300	0.81%
Capital Improvement	\$ -	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!
New Elementary Sch Bond	\$ -	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!
High School Bond	\$ 433,978	\$ 433,978	-	0.00%	\$ 433,978	-	0.00%	\$ 433,978	-	0.00%
SUBTOTAL	\$ 13,377,986	\$ 13,483,286	105,300	0.79%	\$ 13,483,286	105,300	0.79%	\$ 13,483,286	105,300	0.79%
REVENUES										
Budgeted Use of Surplus	\$ -	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!
Tuition	\$ 777,000	\$ 722,248	(54,752)	-7.05%	\$ 722,248	(54,752)	-7.05%	\$ 722,248	(54,752)	-7.05%
Tuition (Special Ed)	\$ 89,000	\$ 65,000	(24,000)	-26.97%	\$ 65,000	(24,000)	-26.97%	\$ 65,000	(24,000)	-26.97%
School Subsidies	\$ 6,579,765	\$ 6,402,055	(177,710)	-2.70%	\$ 6,402,055	(177,710)	-2.70%	\$ 6,402,055	(177,710)	-2.70%
Non Grant Misc.	\$ 131,000	\$ 101,000	(30,000)	-22.90%	\$ 101,000	(30,000)	-22.90%	\$ 101,000	(30,000)	-22.90%
MainCare	\$ -	\$ 100,000	100,000	100.00%	\$ 100,000	100,000	100.00%	\$ 100,000		
SUBTOTAL	\$ 7,576,765	\$ 7,390,303	(186,462)	-2.46%	\$ 7,390,303	(186,462)	-2.46%	\$ 7,390,303	(186,462)	-2.46%
LOCAL SHARE										
Education Exp. Less Rev.	\$ 5,801,221	\$ 6,092,983	291,762	5.03%	\$ 6,092,983	291,762	5.03%	\$ 6,092,983	291,762	5.03%
Adult Ed Exp. Less Rev.	\$ -	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!	\$ -	-	#DIV/0!
TOTAL LOCAL SHARE	\$ 5,801,221	\$ 6,092,983	291,762	5.03%	\$ 6,092,983	291,762	5.03%	\$ 6,092,983	291,762	5.03%

Updated April 3, 2013

2013/2014 Capital Improvement Budget

Transfers to Cap Improvement	2012/2013	Description	Proposed	Increase / (Decrease)	% Change
Industrial Building	100,000	Industrial Building Needs (Orion Ropeworks & Johnny's)	25,500	(74,500)	100.0%
Municipal Building	30,000	Town Office Building Needs (Admin., Police, Fire, Parks & Rec)	53,000	23,000	76.7%
Assessing Consultant	-	Commercial / Non-Commercial & Kennebec River Dam Values	-	-	
Assessing Technology	-	Hardware and Software Needs	-	-	
Election Equipment	-	Election Equipment Replacement	-	-	
Library Building	-	Library Building Needs	-	-	
Library Equipment	-	Equipment Needs	-	-	
Computer Equipment	-	Town Office Administration IT Hardware Needs	-	-	
Police Radios	-	Police Two-Way Communications	-	-	
Police Facility	-	Savings for New Police Facility	-	-	
Police Computer & Equip.	-	Police IT Hardware Needs	-	-	
Police Vehicles	6,000	Police SUV and Unmarked Vehicle	32,200	26,200	436.7%
Fire Truck	25,000	Fire Truck Replacements	50,000	25,000	100.0%
Fire Dept. Equipment	33,585	Fire Equipment Needs	37,000	3,415	10.2%
Rescue Replacement	-	Fire Rescue Vehicle Replacement	4,000	4,000	100.0%
Fire Dept. Facility	-	Saving for Fire Dept. Renovations	7,500	7,500	100.0%
Storm Drains	38,000	Storm Drain Expenses	38,000	-	0.0%
Street & Roads	425,000	Resurfacing of Streets & Roads	200,000	(225,000)	-52.9%
PW Equipment	74,800	PW Equipment Needs	100,000	25,200	33.7%
Town Garage	5,000	Town Garage & Rec Building Needs	5,000	-	100.0%
Fuel Cap. Reserve	-	Surcharge on Fuel Use	-	-	
Sewer Dept. CSO & Equipment	-	Transfer from Sewer Capital Line (55417)	-	-	
Recycling Fund	2,000	Sanitation Recycling Needs	2,000	-	0.0%
Sanitation Equip.	20,000	Sanitation Equipment Needs	20,000	-	0.0%
Recreation Development	20,000	Buildings, Structures, Parks, Playgrounds & Trails	17,000	(3,000)	-15.0%
Maintenance Equipment	10,000	Tractors, Mowers & Trucks	10,000	-	0.0%
Sports Track	-	Town/ School Sports Track	3,000	3,000	100.0%
TOTAL	789,385.00		604,200	(185,185)	-23.5%

Town of Winslow, Maine

FY 2013 / 2014 Proposed Budget Appropriations Detail (1st Reading)

Data Date: 4/4/2013 @ 8:27:58AM

DEBT SERVICE PRINCIPAL

		2012 / 2013			2013 / 2014						
1700702		Budgeted	Expended To Date	% Expended	Department Head	Town Manager	Increase/Decrease	Council's Workshop	Increase/Decrease	% Changed	1st. Reading
54517	CROWE ROPE BOND	396,532.00	396,532.50	100.0%	377,768.00	377,768.00	-18,764.00	377,768.00	-18,764.00	-4.7%	
54518	HIGHWAY BONDS	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00	100.0%	
54519	TOWN GARAGE BOND	144,437.00	123,250.00	85.3%	140,313.00	140,313.00	-4,124.00	140,313.00	-4,124.00	-2.9%	
54521	ADDITION & RENOVATION 2012	0.00	0.00	0.0%	81,229.00	81,229.00	81,229.00	81,229.00	81,229.00	100.0%	
54522	SPORTS TRACK BOND	0.00	0.00	0.0%	35,107.00	35,107.00	35,107.00	35,107.00	35,107.00	100.0%	
Total		540,969.00	519,782.50	96.1%	634,417.00	634,417.00	93,448.00	634,417.00	93,448.00	17.3%	

Debt Payment Schedule

Fiscal Year	Sports Track	PD Project	Industrial Bldg. Bonds	\$6,000,000 High School	\$3,000,000 High School	Town Garage Bond	Total Debt Appropriation	Increase (Decrease)
2013/2014	\$ 70,213.02	\$ 81,229.00	\$ 377,767.50	\$ 434,178.00	\$ 112,580.00	\$ 140,312.50	\$ 1,216,280.02	\$ 128,752.02
2014/2015	\$ 68,773.34	\$ 79,994.00	\$ 358,342.50	\$ 433,978.00	\$ 112,580.00	\$ 136,187.50	\$ 1,189,855.34	\$ (26,424.68)
2015/2016	\$ 67,719.99	\$ 78,760.00	\$ 338,895.00	\$ 438,278.00	\$ 112,580.00	\$ 132,062.50	\$ 1,168,295.49	\$ (21,559.85)
2016/2017			\$ 319,447.50	\$ 437,078.00	\$ 112,580.00	\$ 127,875.00	\$ 996,980.50	\$ (171,314.99)
2017/2018				\$ 435,478.00		\$ 123,562.50	\$ 559,040.50	\$ (437,940.00)
2018/2019				\$ 438,378.00		\$ 114,237.50	\$ 552,615.50	\$ (6,425.00)
2019/2020				\$ 440,678.00		\$ 109,962.50	\$ 550,640.50	\$ (1,975.00)
2020/2021				\$ 442,378.00		\$ 105,687.50	\$ 548,065.50	\$ (2,575.00)
2021/2022				\$ 438,578.00		\$ 101,412.50	\$ 539,990.50	\$ (8,075.00)
2022/2023				\$ 444,178.00		\$ 97,137.50	\$ 541,315.50	\$ 1,325.00
2023/2024				\$ 444,078.00			\$ 444,078.00	\$ (97,237.50)
2024/2025				\$ 443,378.00			\$ 443,378.00	\$ (700.00)
2025/2026				\$ 446,715.00			\$ 446,715.00	\$ 3,337.00
2026/2027				\$ 444,026.00			\$ 444,026.00	\$ (2,689.00)

Dated April 4, 2013

FY 2014 Tax Distribution
Town of Winslow, Maine (Dated 4/4/2013)
Appropriations Total \$20,654,903



