

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
& PUBLIC HEARING
Minutes of Meeting
May 13, 2013

PUBLIC HEARING

1. Order No. 1-2013: Providing for Approval of the Town of Winslow 2013-2014 Fiscal Budget Series in the amount of \$20,654,903.00 and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid.

With no Public Comment Chairman Saint Amand closed the Public Hearing and opened the regular meeting at 7:01 p.m.

REGULAR MEETING

1. Roll call attendance was taken with five (5) members present.

Ray Caron, Ken Fletcher, Jerry Quirion, Gerald Saint Amand and Benjamin Twitchell. Steve Russell arrived at 7:02 p.m., Catherine Nadeau was absent.

Michael Heavener, Town Manager was present along with Attorney Bill Lee, School Officials, Eric Haley, Paula Pooler, Ron Whary and Peter Thiboutot. Also present were Pam Bonney, Librarian, Police Chief Fenlason, PW Director Paul Fongemie, Fire Chief David Lafountain, Judy Mathiau, Assessor and Frank Stankevitz, Code Officer.

2. Recite the Pledge of Allegiance.
3. Approval of Minutes of Previous Meetings

Motion by Mr. Quirion and seconded by Mr. Twitchell that the minutes of the meeting held on April 8 be approved. Motion carried. Unanimous.

4. Communications

- a. Legislative Update

- b. Other

1. Copy of Minutes from Kennebec Water District meetings held March 21, April 4 & April 18.
2. Copy of Minutes from the Winslow Safety Committee meeting held March 13.
3. Copy of Minutes from Kennebec Sanitary Treatment District meeting held March 14.
4. Copy of Minutes from Planning Board Meetings held March 6 & April 17.
5. Copy of Winslow School Board Agendas for April 3 & April 22.

5. Reports of Committees and Commissions

a. Town Manager's Report

BUDGET ORDER

The second reading of the Budget Order for FY 2014 will be conducted at the May 13th Town Council meeting. A public hearing on the budget will be held at the beginning of the meeting to give the public an opportunity to comment on the budget before the final vote is taken.

The proposed budget represents a \$654 increase from the prior year for a combined municipal and education budget of \$20,654,903. Municipal spending will decrease by \$104,646 as compared to the previous year's budget. The County Tax is expected to increase by \$9,890 which represents a 1.7% increase. Education spending is planned to increase by \$105,300 which is a 0.8% increase. The Local share for Education will increase by \$291,762 which was primarily a result of a reduction in State funding which decreased by \$177,710 from the previous year combined with a reduction in tuition revenues of \$78,752.

The property tax mil rate will remain unchanged at \$15.50 per \$1000 of valuation. Our property tax rate has been stable at \$15.50 since 2009. The total budgeted expenditures for both the Municipal and Education budget have actually decreased by \$1.6 million since 2010.

COURT STREET LAND UPDATE

At the August 13, 2012 Council meeting the Town Council voted to sell 9.59 acres of land off of Court Street (Map 43, Lot 29), which was part of the A&B Associates subdivision plan approved in 1989 (Order #18-2012). The parcel, along with other town owned parcels, was advertised for sale in the local newspaper. The deadline to bid on the properties was Friday, August 31, 2012.

Since there were no bidders for the Court Street property we moved forward with selling portions of the property to the abutters. Town Councilor Raymond Caron's property abuts a portion of the property equaling about 0.37 acres. Although Councilor Caron wished to purchase that portion of the property from the town, state law required us to put that portion of the property out to bid. We advertised the fact that we were accepting bids for the parcel in the April 19th and April 25th addition of the Morning Sentinel with a deadline date for bids of May 3rd.

In the end Councilor Caron was the only bidder. Resolution #18-2013 in the Council packet will authorize me to accept Councilor Caron's bid of \$807.10 for the parcel of land.

CENTRAL MAINE CATV

Central Maine CATV (CMCATV) would like to have the Town Council appoint a Winslow resident to their Board of Directors for a three year term. The appointee will be a non-voting board member and in addition the Town will not be a "Member Municipality". The appointee can be a Winslow Town Councilor as well. Their intention is to get more input from the users of their cable TV service.

I have attached a copy of CMCATV's By—Laws to give you a sense of the Board of Directors' responsibilities. We can discuss possible appointees at the Council meeting.

Actions taken by the Council during Manager's Report

Motion by Mr. Twitchell and seconded by Mr. Quirion to appoint Councilor Fletcher to the Central Maine CATV Committee as a non-voting member.

Motion Carried. Unanimous.

b. Department Reports

Reports were received from the Assessor, Code Enforcement, Police Department, Public Works, Fire Department, Parks & Recreation and Library.

c. Treasurer’s warrant approved and signed by the Finance Committee during the Month of April.

No. 19.....	\$ 682,887.75
No. 20.....	<u>\$ 244,718.73</u>
Total	\$ 927,606.48

d. Financial Report

Motion by Mr. Quirion and seconded by Mr. Twitchell to approve all reports.
Motion carried. Unanimous.

UNFINISHED BUSINESS

- Order No. 1-2013: Providing for Approval of the Town of Winslow 2013-2014 Fiscal Budget Series in the amount of \$20,653,903.00 and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to adopt Order No. 1-2013. A roll call vote was taken.

Steve Russell—Yes	Ray Caron—Yes
Jerry Quirion—Yes	Ken Fletcher—Yes
Ben Twitchell—Yes	Gerald Saint Amand—Yes

Motion passed, 6 – 0.

NEW BUSINESS

- Order No. 2-2013: Providing for The Expenditure of Funds From the Capital Improvement Fund. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Fletcher and seconded by Mr. Twitchell to accept the First Reading of Order No. 2-2013. A roll call vote was taken.

Ken Fletcher—Yes
Ray Caron—Yes
Jerry Quirion—Yes

Steve Russell—Yes
Ben Twitchell—Yes
Gerald Saint Amand—Yes

Motion passed, 6 – 0.

2. Order No. 3-2013: Providing for Authorization for the replacement of approximately 900 Feet of Public Sewer Line on Robert Street and Beck Street at a cost not to exceed \$175,000. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Twitchell to accept the First Reading of Order No. 3-2013. A roll call vote was taken.

Ray Caron—Yes
Ken Fletcher—Yes
Ben Twitchell—Yes

Steve Russell—Yes
Jerry Quirion—Yes
Gerald Saint Amand—Yes

Motion passed, 6 – 0.

3. Order No. 4-2013: Providing for The Purchase of a Plow Truck Unit to replace existing Unit #7 (2001 Volvo). (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Fletcher and seconded by Mr. Quirion to accept the First Reading of Order No. 4-2013. A roll call vote was taken.

Ray Caron—Yes
Ben Twitchell—Yes
Jerry Quirion—Yes

Ken Fletcher—Yes
Steve Russell—Yes
Gerald Saint Amand—Yes

Motion passed, 6 – 0.

4. Resolution No. 15-2013: Providing for Authorization for the Town Manager to enter into a PSAP Call Handling Agreement with Somerset County Communications Center. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution No. 15-2013.
Motion carried. Unanimous.

5. Resolution No. 16-2013: Providing for Authorization for the Town Manager to sign an Agreement for roof repairs and insulation at the Chaffee Brook Pump Station not to exceed Ten Thousand Dollars (\$10,000.00) (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution. No. 16-2013.
Motion carried. Unanimous.

6. Resolution No. 17-2013: Providing for Authorization for the Town Manager to sign an Oil purchase and storage agreement with Spring Brook Ice & Fuel Co. at a cost of \$40,950.00. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Twitchell to adopt Resolution No. 17-2013.
Motion carried. Unanimous.

7. Resolution No. 18-2013: Providing for The Sale of Tax Acquired Property. (One Reading) Sponsored by Gerald Saint Amand.

Councilman Caron recused himself from the issue.

With a recommendation from Attorney Lee, Motion by Mr. Quirion and seconded by Mr. Twitchell to amend Resolution No. 18-2013 adding “upon payment of \$807.10” to the last sentence.
Motion carried. Unanimous.

Motion by Mr. Russell and seconded by Mr. Quirion to adopt Resolution No. 18-2013 as amended.
Motion carried. Unanimous.

EXECUTIVE SESSION

Motion by Mr. Quirion and seconded by Mr. Twitchell to enter into Executive Session at 7:25 p.m. pursuant to 1 M.R.S.A. ss 405(6)(E); Consultations with legal counsel for a 2009 roof project, mediation and property matters and 1 M.R.S.A. ss 405(6)(D); Labor Negotiations for Police Contract.
Motion carried. Unanimous.

Motion by Mr. Quirion to exit Executive Session at 8:45 p.m.

ADJOURNMENT

Motion by Mr. Quirion and seconded by Mr. Twitchell to adjourn the meeting.
Motion carried. Unanimous.

The meeting adjourned at 8:45 p.m.

ATTEST: _____
Town Clerk of Winslow Maine