

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
& Public Hearing
April 13, 2015

PUBLIC HEARING

With no Public Comment, Chairman Saint Amand closed the Public Hearing and opened the Regular Meeting at 7:01 p.m.

REGULAR MEETING

1. Roll call attendance was taken with six (6) members present.

Patricia Ayer, Ray Caron, Ken Fletcher, Jerry Quirion, Gerald Saint Amand and Benjamin Twitchell. Steve Russell was absent.

Michael Heavener, Town Manager was present along with Police Chief Shawn O’Leary, Public Works Director Paul Fongemie, Fire Chief Dave Lafountain, CEO Dabney Lewis, Parks and Recreation Director Jim Bourgoin, Assessor Judy Mathiau and Librarian Pamela Bonney.

2. Recite the Pledge of Allegiance.
3. Approval of Minutes of Previous Meetings

Motion by Mr. Twitchell and seconded by Ms. Ayer that the minutes of the meeting held March 9 be approved. Motion Carried. Unanimous.

4. Appointments

The Council voted unanimously to reappoint Howard Mette to the Kennebec Regional Development Authority (First Park) for a 2-year term.

The Council voted unanimously to delay the appointment for the Planning Board until May.

The Council voted unanimously to appoint Wilma Lombardi, Tanya Verzoni and Simon West to the MSW Committee.

The Council voted unanimously to appoint Scott Austin to the Agricultural Committee for a 3-year term.

5. Communications

- a. Legislative Report
- b. Other
 - 1. Copy of Minutes from Kennebec Water District meetings held February 19, March 5 and March 19.
 - 2. Copy of Minutes from Kennebec Sanitary Treatment District meeting held February 19.
 - 3. Copy of Minutes from Winslow School Board Meeting held January 26.
 - 4. Copy of Winslow School Board Agenda for March 23.
 - 5. Copy of Minutes from Planning Board meetings held February 4 and March 4.
 - 6. Copy of Minutes from Safety Committee meeting held February 11.
 - 7. Copy of Municipal Review Committee Newsletter.
 - 8. Copy of Winslow Municipal Solid Waste Committee Report dated March 10.

6. Reports of Committees and Commissions

- a. Town Manager's Report

FY 2016 PROPOSED BUDGET

In the Council Packet is Order No. 5-2015, which is for the adoption of our FY 2016 Budget. This Order is based on the Town Council's final budget discussion on April 1st. Town Councilor Ken Fletcher has since provided me with a proposed amendment to the April 1st budget. Therefore, I have labeled the April 1st budget as "Option 1" and Councilor Fletcher's proposal as "Option 2".

Below is a side by side comparison of the two budget options:

	Option 1	Option 2
Municipal	7,162,997	7,162,997
Education	14,203,284	14,106,170
Education (Local Share)	6,524,900	6,427,786
Total		
Local Budget	13,687,897	13,590,783
Fund Balance		
Applied	796,000	856,000
Tax Rate	15.76	15.50

As you can see, Councilor Fletcher is proposing to reduce the Education budget by \$97,114 and increase the use of our Fund Balance by \$60,000 in order to maintain our current tax rate of \$15.50 / \$1,000 in valuation.

Attached to this report is a FY2016 Budget Summary for Options 1 and 2. I have also included budget data sheets for both options along with a side by side comparison that is similar to the one above.

Since Order No. 5-2015 consists of Option 1 numbers, a motion will need to be made to amend the Order to reflect Option 2 numbers if Option 2 is the preferred option.

MSW COMMITTEE REPORT

In the Council Packet is a report to the Town Council from the Winslow Municipal Solid Waste Advisory Committee. The Committee consists of Council Chair Saint Amand, Councilor Ray Caron, Councilor Ken Fletcher, PW Director Paul Fongemie and myself. As you will see in the report the Committee is making the following recommendations:

1. Expand the MSW Committee by appointing 3 Winslow residents to the Committee.
2. Develop a more comprehensive Recycling strategy to increase recycling rates from 5% to 25%, which could reduce current disposal costs by \$40,800.
3. Solicit Request for Proposals (RFP) for both curbside trash and recycling collection to determine if there are more cost-effective means of collection.
4. Look into the feasibility of conducting an annual, no fee, bulky waste collection program.
5. Explore regional partnerships to help aid in the Post 2018 planning process.
6. Continue to monitor the MRC's progress in the post 2018 planning process.

The committee is requesting that the Town Council endorse their recommendations and allow the committee to continue its work. In addition, the committee is requesting that the committee be expanded to include Wilma Lombardi, Tanya Verzoni and Simon West. They are on the Council agenda for appointment to the committee.

1804 SCHOOLHOUSE

I am happy to report that a donor, who wishes to remain anonymous, has pledged to donate \$5,000 to the restoration effort of the 1804 Schoolhouse. I plan to prepare a schedule of work to be done to the schoolhouse that I will present to the Council at a future Council meeting.

DISCUSSION ITEM

I have added a discussion item to the agenda so we can discuss the Planning Board's recommendation to amend our zoning map to include Matheson Avenue in the Mixed-Use zone. Matheson Avenue is currently in the High Density Residential (HR) zone.

This recommendation is being made because a Matheson Avenue resident would like to convert their home to a duplex. Duplexes are currently not allowed in the HR zone, although, duplexes do exist in the HR zone.

FIRE DEPARTMENT RE-ROOFING PROJECT

In the Council Packet is Order No. 7-2014, which if approved will authorize me to proceed with the re-roofing project. Since we have decided not to re-inforce the roof support system, the total project amount will need to be amended to \$55,000. A motion will also need to be made to strike "fully tapered" from the project description.

AG COMMISSION APPOINTMENT

The Agricultural Commission is requesting that Forester and Winslow resident Scott Austin be appointed by the Town Council to the Commission. Mr. Austin's appointment has been added to the Council agenda.

Department Reports

Reports were received from the Assessor, Police Department, Public Works, Parks & Recreation, Code Enforcement, Fire Department and Library.

- b. Treasurer’s warrant approved and signed by the Finance Committee during the Month of March.

No. 17.....	\$ 1,024,551.07
No. 18.....	<u>\$ 312,990.85</u>

Total \$ 1,337,541.92

- c. Financial Report

Motion by Mr. Twitchell and seconded by Mr. Quirion to approve all reports.
Motion carried. Unanimous.

TABLED BUSINESS

- 1. Order No. 7-2014: Providing for the Authorization for the Town Manager to Re-Roof the Fire Department Roof with a fully tapered EPDM Roof at a cost not to exceed \$84,000. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Fletcher and seconded by Ms. Ayer to remove Order No. 7-2014 from the table for discussion. Motion carried. Unanimous.

Motion by Mr. Fletcher and seconded by Mr. Twitchell to remove the phrase “Fully Tapered” and change the cost to \$55,000.00. Motion carried. Unanimous.

Motion by Mr. Fletcher and seconded by Mr. Twitchell to adopt Order No. 7-2014 as amended. A roll call vote was taken.

Ken Fletcher—Yes	Jerry Quirion—Yes
Ben Twitchell—Yes	Patricia Ayer—Yes
Ray Caron—Yes	Gerald Saint Amand—Yes

Motion passed, 6 - 0.

UNFINISHED BUSINESS

1. Order No. 4-2015: Providing for Authorization for the Town Manager to renew the Town’s existing Application Service Provider Agreement with Tyler Technologies, Inc. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Ms. Ayer to adopt Order No. 4-2015. A roll call vote was taken.

Ken Fletcher—Yes	Ray Caron—Yes
Jerry Quirion—Yes	Patricia Ayer—Yes
Ben Twitchell—Yes	Gerald Saint Amand—Yes

Motion passed, 6 – 0.

NEW BUSINESS

1. Ordinance No. 2-2015: Providing for An Amendment to the Winslow Code Book, Chapter 4 Section 24, Building and Plumbing and Chapter 14 Section 1, Zoning, by adding the underlined language and Deleting the strikethrough in the attached sections. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Ms. Ayer to accept the First Reading of Ordinance No. 2-2015. A roll call vote was taken.

Ben Twitchell—Yes	Jerry Quirion—Yes
Patricia Ayer—Yes	Ken Fletcher—Yes
Ray Caron—Yes	Gerald Saint Amand—Yes

Motion passed, 6 – 0.

2. Order No. 5-2015: Providing for Approval of the Town of Winslow 2015-2016 Fiscal Budget Series in the Amount of **21,366,281.00** and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Ms. Ayer to accept the First Reading of Order No. 5-2015.

Motion by Mr. Fletcher and seconded by Ms. Ayer to amend Order No. 5-2015 to Option Two. After a lengthy discussion a roll call vote was taken to amend.

Patricia Ayer—Yes
Jerry Quirion—Yes
Ken Fletcher—Yes

Ben Twitchell—Yes
Ray Caron—No
Gerald Saint Amand—No

Motion passed, 4 – 2.

Motion by Mr. Fletcher and seconded by Ms. Ayer to accept Order No. 5-2015 as amended. A roll call vote was taken.

Patricia Ayer—Yes
Jerry Quirion—Yes
Ken Fletcher—Yes

Ben Twitchell—Yes
Ray Caron—Yes
Gerald Saint Amand—No

Motion passed, 5 – 1.

3. Resolution No. 13-2015: Providing for Recognition of the Quick and Heroic Life Saving Actions of Winslow Police Sergeant Haley Fleming and Winslow Firefighter Benjamin Loubier. (One Reading)
Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to adopt Resolution No. 13-2015.
Motion carried. Unanimous.

4. Resolution No. 14-2015: Providing for Recognition for the Life Saving Actions of Winslow Police Lieutenant Josh Veilleux. (One Reading)
Sponsored by Gerald Saint Amand.

Motion by Mr. Quirion and seconded by Mr. Twitchell to adopt Resolution No. 14-2015.
Motion carried. Unanimous.

DISCUSSION

The Council discussed adding multifamily houses as a Conditional Use in the High Density Zone.

ADJOURNMENT

Motion by Mr. Quirion and seconded by Mr. Twitchell to adjourn the meeting.
Motion carried. Unanimous.

The meeting adjourned at 8:05 p.m.

ATTEST: _____
Town Clerk of Winslow Maine